



Junior/Senior Off-Campus Lunch Policies

It is important that parents and students understand the expectations and rules governing off-campus lunch privileges. Your signature indicates that you have reviewed and discussed these regulations, are fully aware of the liability associated with this privilege, and acknowledge that this privilege may be revoked for violation of these rules and policies.

1. Parents/Guardian and students must sign the application in the presence of school personnel or have the application notarized by a certified notary.
2. Only students who have earned the required credits to be classified as juniors or seniors for the 2019-2020 school year may apply.
3. Students with off-campus lunch privileges must remain in good academic standing in order to maintain off-campus lunch. Privileges may be denied or revoked for the following reasons: **GRADES, ATTENDANCE, TARDINESS, or DISCIPLINE.**
4. All fines and fees must be cleared before applying for off-campus lunch privileges. Students with outstanding financial obligation will be denied.
5. Students with off-campus lunch privileges shall return to school for the remainder of the school day. Note: If student becomes ill while off campus, a parent/guardian must call the attendance office to properly check the student out. The student must present a parents note to the attendance office upon return to school. Failure to check out properly shall be treated as skipping.
6. Students with off-campus lunch privileges shall not take students off campus who are not authorized to leave. This includes other juniors and seniors who have not been granted permission. The student with the off-campus lunch privilege will have this privilege revoked for violation of this rule.
7. Students with off-campus lunch privileges shall maintain an acceptable record of conduct in accordance with the policies of HFA.
8. Students with off-campus lunch privileges shall return to class on time. If a student is late to his or her class from off-campus lunch, his or her privilege will be revoked.
9. Students with off-campus lunch privileges and their parents/guardians are responsible for where students go for lunch and for transportation. By signing this application, any student designated as a driver for off-campus lunch at any time during the use of his or her off-campus lunch privilege, and his or her parent/guardian, represent that the student carries a valid Texas driver's license and the minimum liability insurance required by state law.
10. Students with off-campus lunch privileges may not enter the cafeteria when they return to school, nor may they purchase food off campus to be brought to students.
11. No food, drink, or litter is to be brought into the building from the student's off-campus lunch.
12. Students exercising off-campus lunch privileges are not allowed to visit other school campuses while off campus during lunch.
13. HFA, HFLI, their administration, officers or employees assume no liability for the conduct or safety of any student, including any crime, accident or injury, committed or incurred in the exercise of this permit or at any time the student has left school grounds in the exercise of this permit.

Any student caught engaging in illegal activity during off campus will have privilege Terminated

Junior/Senior Off-Campus Lunch Application

Student Name		Grade Level	
Student ID		Home Phone	
Current Address		City, Zip Code	
Parent/Guardians		Parent Work Number	
Parent/Guardian Email Address		Parent Cell Phone	

The authorization and decision for a student to operate a motor vehicle during the lunch period rest entirely with the parent/guardian of the student. HFA, HFLI, it's administration, officials, or employees are not liable for any claims, actions, loss, or damage that may arise as a result of a student either operating or being a passenger in a motor vehicle during the lunch period. The student and parent/guardian are responsible for acquiring and maintaining a valid Texas driver's license and minimum liability insurance required by state law for the driving student.

Students exercising off-campus lunch privileges are subjected to rules of student conduct applicable during the regular school day. The abuse of any of these provisions may result in a suspended or terminated off-campus lunch permit and/or other disciplinary consequences.

We have read and understand the Off-Campus Lunch Permit Policies and we grant our son/daughter permission to leave the school campus for lunch. _____ *(Guardian Initials)*

I have read and understand the Off-Campus Lunch Permit Policies and agree to the stated conditions. _____ *(Student Initials)*

Parent/Guardian Signature and Date

Student Signature and Date

Certified Notary Public

(OFFICIAL SEAL)

State of Texas; County of _____.
I, _____ a Notary Public for said County and State,
do hereby certify that _____ and _____
personally appeared before me this day and acknowledged the
due execution of the foregoing instrument.

Witness my hand and official seal,
this _____ day of _____, 20_____

TEXAS NOTARY PUBLIC

[PARENTS AND STUDENTS MUST SIGN THIS APPLICATION IN THE PRESENCE OF SCHOOL PERSONNEL OR HAVE IT NOTARIZED BY A CERTIFIED NOTARY](#)